

Northeast Power Systems, Inc. (NEPSI) is the leading global provider of medium-voltage metal-enclosed power capacitor banks and harmonic filter banks for use on electric power systems. Founded in 1995, the Queensbury, NY based company has grown to be the world's market leader and most trusted name for the supply of medium-voltage metal-enclosed power factor correction and harmonic filter systems.

NEPSI is looking for an experienced Project Manager to join our fast growing team. The Project Manager is responsible for all aspects of the project(s) including quote review, contract review and negotiation, vendor purchase orders, manufacturing process and communications, shipping, and equipment commissioning. By working closely with plant personnel, the Project Manager will be responsible for project planning and oversight throughout the lifecycle of the project. NEPSI regularly maintains multiple high-priority projects concurrently and the incumbent must be adept at multi-tasking and prioritization.

#### Key Responsibilities:

- Project Engineering responsibilities include all aspects of the process from project quote to award, manufacturing, shipping, and commissioning by working directly with both NEPSI personnel, external suppliers, and customer engineers.
- Understand critical equipment issues and timelines.
- Ability to develop and implement standard engineering practices, and provide detailed documentation upon project completion.
- Ensure compliance with safety, environmental, and company policies and procedures.
- Lead and influence others for timely completion of project activities.
- Work toward a predetermined goal independently or as part of a team.
- Occasional travel may be required to support installation and start-up activities.

#### Requirements:

- BS in Power/Manufacturing/Industrial Engineering or related technical degree.
- 5-10 years relevant experience
- Possess highly effective communication and interpersonal skills, and the ability to interact within both engineering and operational environments, and with both customers and suppliers.
- Experience working in power system-related projects.
- Highly organized, detail-oriented, motivated and self-directed.
- Competent with Microsoft Office Suite.
- Power systems background preferred.